

**Procedure to register for Online Examination
who have registered on/before 7th October,2016 for
Insurance Marketing Firm Online Training**

- 1) Please contact to your Insurance Marketing Firm – Company. So that company can create URN No using “Exam Sponsorship Form” using ID & Password of www.iiiexams.org portal.
- 2) Using Exam Sponsorship form, the company has to enter your training ID/reference ID which is 7 digit no and start from “50” in the field named “**Internal Reference No**”.
- 3) The company will share URN No and PAN no which is generated /entered on www.iiiexams.org portal to the candidate.
- 4) From 10th November 2016, training registration link will be available on our website www.insuranceinstituteofindia.com-> IRDAI Examinations-> Insurance Marketing Firm-> Old candidates registration link. Using this link, the system will update URN No and PAN No with the data of already registered for IMF on/before 7th November, 2016. After updating the data, you can register for the examination.
- 5) In this case, you need not to make the payment for online training again as you are already registered with us for training on/before 7th November, 2016.