

## Procedure for slot booking

Dear Candidate,

For Slot booking / hall ticket printing kindly use **Microsoft Internet Explorer 6 or 7 or 8** versions only. **Disable Pop-Up** blocker of browser. Kindly go through the below steps for **ONLINE** exam slot booking→

**Steps:-**

- 1) Visit **www.insuranceinstituteofindia.com** click on *sign In*.
- 2) After successfully sign in go to **Exam registration menu**.
- 3) Click on **Slot Book-ONLINE exam**.
- 4) The URL redirect to slot booking site. Book the exam slot (i.e. to select the dates / time /city for exam).
- 5) For the help how to book the slot [click here](#).
- 6) **The date of examination & center selected and booked once cannot be changed under any circumstances. Therefore while booking slots candidates are to book their slots / center, date and timing of examination carefully.**
- 7) After slot booking **repeat** steps 1 and 2.
- 8) Click on **Download Hall Ticket→ONLINE exam**.
- 9) **Mobile phones, Pagers, Digital Diary, any written material or electronic gadgets are strictly Prohibited in the Examination Hall.**
- 10) If candidate **FAIL** to book the slot system will treat as **“ABSENT” for the session. No refund or adjustment of Registration fee, Examination fee or any other fee is permitted under any circumstances.**
- 11) Candidate must carry **hall ticket and valid photo ID proof** at the time of examination. If candidate fail to bring the **hall ticket and valid photo ID proof** at the time of examination, the proctor will not allow to appear for the examination and system will treat as **'ABSENT'** candidate which you please note.

**For candidates who enrolled / registered through local institute.**

**It is mandatory to all candidates to create their login in III website. If Login id is already created kindly use the same. Candidate can avail all the facility with the use of their log id i.e. Update profile, enrollment, pass paper details, credit point, slot booking etc.**

**For help to create login click below link→**

**[https://www.insuranceinstituteofindia.com/downloads/Forms/III/Important-Notice/Help\\_Manual\\_for\\_Already\\_Registered\\_Candidates.pdf](https://www.insuranceinstituteofindia.com/downloads/Forms/III/Important-Notice/Help_Manual_for_Already_Registered_Candidates.pdf)**

**In case of any clarification, please mail us on [onlineexam@iii.org.in](mailto:onlineexam@iii.org.in)**

**Help Manual for slot booking→**

## Procedure for slot booking

1) Open III website in Microsoft Internet Explorer version 6 or 7 or 8.

URL -> [www.insuranceinstituteofindia.com](http://www.insuranceinstituteofindia.com)

Home - Insurance Institute of India

https://www.insuranceinstituteofindia.com/web/guest

Imported From IE | Webmail Login | Home - Insurance Inst... | Personal Banking | Int... | online hall tkt | Static Booking | fetch hall tkt | slot booking link

Tuesday, October 14, 2014

60 years of Insurance Education & Training

भारतीय बीमा संस्थान  
INSURANCE INSTITUTE OF INDIA

Diamond Jubilee (1955 - 2015)

Search:

Sign In ? New Users: **Create An Account**

Home | About us | Examinations | IRDA Examinations | Study Material | Affiliates | Help Desk | Useful Links | Contact us | FAQs | Sitemap

July-September 2014 issue of 'The Journal' is published

Important Notice

- Scheme of arrangement for the III and the Chartered Institute, London.
- International Certification "Life & General Insurance"
- Professional Examination Registration/Paper Enroll

News Update

Themes for 2014 - 2015 issue of 'The Journal' are announced

Placement Service

Research grants

Welcome to Insurance Institute of India

The Insurance Institute of India formerly known as Federation of Insurance Institutes (J.C. Setalvad Memorial) was established in the year 1955, for the purpose of promoting Insurance Education & Training in the country. Institute qualifications are held in esteem both by the regulator and the industry. In its role as an leading education and training provider I.I.I. is closely associated with all the segments of the insurance industry which includes Insurance regulatory authority of india, public and private sector insurance companies.

Photo Gallery

Library

Events

- Case Study Competition **Now!**
- Web Coaching

e-Learning

- e-Learning Information

Results

## 2) Click on Sign in

The screenshot shows the homepage of the Insurance Institute of India. At the top, there is a navigation bar with the following links: Home, About us, Examinations, IRDA Examinations, Study Material, Affiliates, Help Desk, Useful Links, Contact us, FAQs, and Sitemap. The 'Sign In' link is highlighted with a red arrow. To the right of the 'Sign In' link, there is a 'New Users: Create An Account' link. Below the navigation bar, there is a main content area with a banner for the July-September 2014 issue of 'The Journal'. To the right of the main content area, there is a sidebar with sections for 'Important Notice', 'News Update', and 'Results'. The 'Important Notice' section contains three items: 'Scheme of arrangement of the III and the Chartered Institute, London.', 'International Certification "Life & General Insurance"', and 'Professional Examination Registration/Paper Enroll'. The 'News Update' section contains two items: 'Themes for 2014 - 2015 issue "The Journal" are announced' and 'Placement Service'. The 'Results' section is currently empty.

Home - Insurance Institute of x

https://www.insuranceinstituteofindia.com/web/guest

Imported From IE h Webmail Login Home - Insurance Inst... Personal Banking | Int... online hall tkt Static Booking fetch hall tkt slot booking link

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### 3) Enter your login credential and click on LOGIN

III Authentication Login

https://www.insuranceinstituteofindia.com/cas-web/login?service=https%3A%2F%2Fwww.insuranceinstituteofindia.com%2F%2Fpo

Imported From IE h Webmail Login Home - Insurance Inst... Personal Banking | Int... online hall tkt Static Booking fetch hall tkt slot booking link

60 years of Insurance Education & Training

 भारतीय बीमा संस्थान  
INSURANCE INSTITUTE OF INDIA

Diamond Jubilee (1955 - 2015)

Enter your Login Name and Password

Login Name  
test

Password  
.....

LOGIN CLEAR

[Forgot Password](#)

[Forgot Username\(Registered Candidates\)](#)

4) After successful login candidate click on following link—>

### Exam Registration → Slot booking Online exam.

The screenshot shows the Insurance Institute of India website interface. At the top, there is a navigation bar with the following items: Home, About us, Examinations, IRDA Examinations, Exam Registration, Study Material, Affiliates, Help Desk, and Useful Links. The 'Exam Registration' menu is open, displaying a list of options: Surveyor Examination, Profile, Registration, Paper Enrollment Form, View / Edit Paper Details, Slot Booking - ONLINE Exam (highlighted with an orange arrow), Exam, Download Hall Tickets, View Passed Paper Details, View Transaction, Bank Master, Reval and Retotal, Download Current Result, Download Current Result Of Online Exam, Download Current Licentiate Certificate, and Photo Upload. The main content area features a '2014 Online Examination' section with an image of a hand holding an umbrella over a house. To the right, there are sections for 'Important Notice' and 'News Update'. The footer contains the text 'Insurance Institute of India' and 'Page 6'.

5) Click on ***I have read the instruction carefully and follow the same***

The screenshot shows a web browser window displaying the 'Slot Booking Form' on the Insurance Institute of India website. The page header includes the I.I.I. logo, the text '60 years of Insurance Education & Training', and 'Diamond Jubilee (1955 - 2015)'. The main navigation menu contains links for Home, About us, Examinations, IRDA Examinations, Exam Registration, Study Material, Affiliates, Help Desk, Useful Links, Contact us, and FAQs. The 'Exam Registration' link is highlighted. The 'Slot Booking Form' section contains the following instructions:

- Please read the instructions carefully before proceeding for Slot Booking.
- 1.You will be redirected to another website for Slot Booking (i.e. selecting paperwise one by one Exam Centre, Date and Time of the Examination).
- 2.After booking the slot, please print Admission Card and Time Table i.e. Hall Ticket from I.I.I. website using your login, immediately. The option is available under Exam Registration Menu as Download Hall Ticket -> Hall Ticket Online.
- 3.Candidates failed to book the slot and print Admission Card and Time Table, will not be allowed to appear for the examination.
- 4.Slot once booked cannot be changed in any circumstances.
- 5.Slot Booking shall be done in Internet Explorer 6.00 and above.

At the bottom of the form, there is a checkbox labeled 'I have read the instructions carefully and follow the same.' and a 'Book Slot' button. A red arrow points to this checkbox. The browser's status bar at the bottom indicates 'Done, but with errors on page.' and 'Internet | Protected Mode: On'.

## 6) Click on *Book Slot*

The screenshot shows a web browser window displaying the Insurance Institute of India's Slot Booking Form. The browser's address bar shows the URL: <https://www.insuranceinstituteofindia.com/web/guest/slot-booking-online-exam>. The page header includes the I.I.I. logo, the text "60 years of Insurance Education & Training", and "Diamond Jubilee (1955 - 2015)". The main heading is "भारतीय बीमा संस्थान INSURANCE INSTITUTE OF INDIA". A search bar and a "Sign Out" link are visible in the top right. A navigation menu at the top contains links for Home, About us, Examinations, IRDA Examinations, Exam Registration (highlighted), Study Material, Affiliates, Help Desk, Useful Links, Contact us, and FAQs. The "Last Login Date" is shown as Friday, October 17, 2014, with a "Reset Password" link. The main content area is titled "Slot Booking Form" and contains the following instructions:

**Please read the instructions carefully before proceeding for Slot Booking.**

1. You will be redirected to another website for Slot Booking (i.e. selecting paperwise one by one Exam Centre, Date and Time of the Examination).
2. After booking the slot, please print Admission Card and Time Table i.e. Hall Ticket from I.I.I. website using your login, immediately. The option is available under Exam Registration Menu as Download Hall Ticket 'Hall Ticket Online'.
3. Candidates failed to book the slot and print Admission Card and Time Table, will not be allowed to appear for the examination.
4. Slot once booked cannot be changed in any circumstances.
5. Slot Booking shall be done in Internet Explorer 6.00 and above.

Below the instructions is a checkbox with the text "I have read the instructions carefully and follow the same." and a "Book Slot" button. A red arrow points to the "Book Slot" button. The browser's status bar at the bottom shows "Done, but with errors on page." and "Internet | Protected Mode: On".

## 7) Slot Booking steps on Attest Site.

### Step -1

#### Step 1- Select City

**MUMBAI**



#### Select Exam Center

**TC\_MUM\_AN**



**Center Name**

**ATTEST-MUMBAI-ANDHERI  
STATION (W)-NEW**

**Center Address**

**ATTEST DIRECT CENTRE  
W/S. FRONTMEN COMPUTERS,  
37, A WING, LARAM CENTRE,  
BEHIND GOLDEN GATE  
-----**

## Step-2

### Step 2 - Select Date

< October 2014 >						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### Legend for Calendar

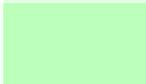
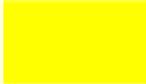
	Present Date
	Holiday
	Fully Booked
	My Selected Date

### Step-3

### Step 3- Select Time Slot

<b>SLOTS</b>
<b>09:00 A.M. to 10:30 A.M.</b>
<b>10:30 A.M. to 12:00 P.M.</b>
<b>12:00 P.M. to 01:30 P.M.</b>
<b>02:00 P.M. to 03:30 P.M.</b>
<b>03:30 P.M. to 05:00 P.M.</b>
<b>05:00 P.M. to 06:30 P.M.</b>

## Legend for Slot

	<b>Booked Slot</b>
	<b>Available Slot</b>
	<b>My selected Slot</b>

#### Step-4

### Step 4- Select Subject

### Selected Subject

#### Step-5

Click On Submit button

**Your slot booking history will be shown as per below...**

City	Center	Date	Time Slot	Subject
MUMBAI	ATTEST MUMBAI DADAR	8/Oct/2014	02:30 PM To 04:30 PM	III Regulations of
MUMBAI	ATTEST MUMBAI DADAR	8/Oct/2014	09:00 AM To 11:00 AM	III Principles of Ir
MUMBAI	ATTEST-MUMBAI-ANDHERI STATION (W)-NEW	8/Oct/2014	11:30 AM To 01:30 PM	III Practice of Ge
JAIPUR	ATTEST-JAIPUR-MALVIYA MARG	9/Oct/2014	11:30 AM To 01:30 PM	III Consequentia
AGRA	ATTEST-AGRA-NEHRU NAGAR	10/Oct/2014	05:00 PM To 07:00 PM	III Asset Manage
MUMBAI	ATTEST-MUMBAI-ANDHERI STATION (W)-NEW	10/Oct/2014	09:00 AM To 11:00 AM	III Actuarial Asp