FAQs- Professional Exams/Surveyor Exams and Online Certificate courses.

(For IRDAI/Regulatory Exams, trainings, please refer to the tab on web portal - IRDAI Examinations.)

Q.1 Can I enrol for the Institutes' examination?

Ans: Any person who has passed S.S.C. or any equivalent examination and completed 18 years of age can Register and enrol for the examination.

Q.2 What kind of courses does Institute offer for Professionals and Surveyors?

Ans: The Institute offers Licentiate, Associateship and Fellowship courses along with specialised diploma course and certificate course viz. Marine / Fire / Health etc. Please refer our examination hand book available under Examination tab – Examination Handbook.

The Institute conducts pre-licensing test for insurance surveyors as per the guidelines provided by IRDAI.

Q.3 What is the frequency of conducting these examinations in a year?

Ans: Online examinations are conducted all over India and some of the SAARC / Overseas centers on quarterly basis (4 times in a year).   The yearly schedule and center list is available on I.I.I. website under Examination Tab >>> Time Table >>> Indian / Overseas Time Table / Center List

Q.4 Are the Diplomas awarded by the I.I.I. recognised by the Insurance Industry?

Ans: All the Insurance Companies recognise the Institute's diploma as one of the highest qualification in Insurance and they encourage their employees to appear for the Institute's examinations. The insurers in overseas countries also recognize the qualifications of the Institute.

The qualifications are also recognized by esteemed overseas institutes viz. Chartered Insurance Institute in UK, LOMA and CPCU in U.S.A. and Insurance Institute of Canada by offering exemptions to the Associates and Fellows of the Institute in the respective qualifications.

Q.5 What exemptions are offered by the overseas educational institutes to the Associates and Fellows of Insurance Institute of India?

Ans: The Chartered Insurance Institute, London grants subject wise credit points to the Associates and Fellows of Insurance Institute of India in their ACII program consisting of 290 credits. The American Institute for Chartered Property Casualty Underwriters, U.S.A. grants 1 exemption in their prestigious CPCU designations to the Fellows (Non-Life) of Insurance Institute of India. Life Office Management Association, U.S.A. grants 2 exemptions in their FLMI designation to the Fellows (Life) of Insurance Institute of India. Insurance Institute of Canada grants 3 exemptions to Associates and 4

exemptions to Fellows of Insurance Institute of India in their CIP program consisting of 10 subjects.

Q.6 Does the Institute have any special tie-up with the Overseas educational institutes regarding discount in fees etc.?

Ans: The Institute at present has a special scheme of arrangement with the Chartered Insurance Institute, London. Kindly refer Important Information Menu available on the home page of the website.

Q.7 Total how many subjects candidate has to pass to qualify for the "Fellowship Diploma"?

Ans: The candidate has to choose one compulsory Actuarial subject (which is given in Examination handbook along with optional subject) at Fellowship level to acquire 240 credit points i.e. 60 at Licentiate level + 190 at Associate level i.e. 250+240. The total credit points should be 490.
For detailed information please refer Credit Points system available under Examination tab on our web portal

Q.8 What are the passing criteria?

Ans: All examination conducted in MCQ pattern, no negative marking, passing criteria is 60% and above

Q.9 Is there any time limit to complete the examination?

Ans: Because of introduction of credit point system from May 2012 now there is no time limit to pass for Licentiate, Associateship, Fellowship, Specialized Diploma, Surveyors and Actuarial Science Examination as such.

Q.10 Is there any validity for Credit Points accumulated by candidate?

Validity of credit points of subject passed expires after 5 years if candidate is unable to pass full Associateship. However candidates passed and elected as Associate member of III will always have 250 credit points to their credit. After passing Associateship with 250 credit points if a candidate further acquires 240 credit points within 7 years with one compulsory subject (Actuarial), he/she will be declared as passed in fellowship.

Q.11 Can I enrol for both the branches together for the examination?

Ans: Yes, as per credit point system, candidate is given flexibility to the candidates to choose subjects of his/her choice from the available subjects and accumulate credit points.

Q.12 For Online Examinations how many days before will I get my "Hall Ticket / Admission Card"?

Ans: You should download the Hall Ticket immediately after slot booking successfully done through your login from Exam Registration tab.

Q.13 How should I prepare for the examination?

Ans: This is a "Self learning Study" course and a candidate is expected to study the course contents in depth and also assimilate additional information relevant to the prescribed subject to gain knowledge. Candidate is expected to go through various magazines, journals, reference materials/books related to the subjects.

Q.14 Where should I submit my examination form?

Ans: Candidate can enrol for Professional, Surveyors, any specialized diploma through online mode (within stipulated time period) Or he/she do through nearby Associated institutes.

Q.15 What is the fee I have to pay to appear for the examination?

Ans: Please refer to the tab- Examinations- Examination handbook chapter no. 13. Table of fees-Indian & Foreign fees according to the credit points.

Q.16 Is there any provision for refund of "Fees"?

Ans: Once registered or enrolled for any III exams, any of the Registration fees, Examination (Enrollment) fees or any other fees are not refundable or adjustable in any circumstances.

Q.17 Can I change the center of examination?
Ans: Change of examination center is possible within enrolment period only through candidate's login from Exam Registration-view/edit paper details.

Q.18 Are there local Institute near to me?

Ans: You can check the nearest Associated Institute by accessing information from our website in Affiliates tab.

Q.19 What is Accredited Learning Centre (ALC)

Ans: Accredited Learning Centre is a learning centre which is formed to fulfill the insurance Institute's objectives in providing study materials, training and tuition facilities and other learning aids to the candidates who prepare for III Mumbai examination.

Q.20 Are there any Accredited Learning Centres near to me?

Ans: You can check out if there are any Accredited Learning Centres near your place of work/residence by checking latest of Examination Handbook. Alternatively you may access this information by accessing our website. Please check in Affiliates.

Q.21 What are the career prospects after completing the various courses offered by Insurance Institute of India?

Ans: Insurance Institute of India is a leading Examining body that conducts Insurance Examination for awarding certificate, diploma in Insurance. The activities and achievement of Insurance Institute of India has placed our country on the world map of Insurance Education. This is a professional education Institute. After passing Insurance Institute examination candidates become well versed with insurance technical and domain knowledge. The qualification of insurance institute has been recognized by all the Insurance companies of India, Private and public sector, regulator as well as overseas countries.

Q.22 I am a new/fresh candidate of Professional exams how do I register myself with the Institute online?

Ans: Every candidates needs to create username and password for enrolling professional examination. Please read help manual available under examination tab on our web portal. www.insuranceinstituteofindia.com

Q.23 I am an already registered candidate of Professional exams how do create my Login ID and update my profile with the Institute online?

Ans: Please refer to the tab- Examinations- Help Manual- Already registered candidates.

Q.24 I am a registered candidate of the Institute and have updated my profile how do I enroll for examinations online?

Ans: Login with your credentials on III website then click on-> Exam registration->Profile → scroll down page and select edit profile.

Q.25 I am a new/fresh candidate of Surveyors exams how do I register myself with the Institute online?

Ans: To know about Surveyors examination--- check in the tab- Examinations- Surveyors Examination->Pre Licensing Test for Insurance Surveyors

- To know about New Surveyor Examination Registration-> Refer to the tab->Examinations -> Help Manual-> Surveyors.

- For Surveyor Examination Enrolment period/Slot booking period/Exam dates and Result declaration dates-->Please refer to the tab ->Examinations ->Time table->online exam schedule (Both the Professional and Surveyor Online examination schedule is same)

- Only those candidates can apply for the Surveyors examination, having Name, Enrolment Number and Enrolment Date which is appearing in Eligible candidates List Provided by IRDAI.

- We only conduct the Surveyors Online Examination, but the License is issued by IRDAI

Q.26 Whether we will receive hardcopy of the mark sheet after declaration of result?
Ans: No after declaration of result, candidate have to download the mark sheet through their login id. Only Surveyor candidate mark sheet are issued.

Q.27 Is there any provision for Retotalling of marks.
Ans: It is available only for Offline examination. Candidates who wish to take advantage of the facility of retotaling of marks should apply through online mode before the prescribed date for Offline exam mode.

Q.28 Whom should we approach for question paper discrepancy.
Ans: Visit our website www.insuranceinstituteofindia.com > Login > Examination Registration > Question paper related query.

For more details please go to www.insuranceinstituteofindia.com > Examinations > help manual > question paper query.

Q.29 How shall I know whether I am enrolled for subjects successfully or not?
Ans: An auto generated mail is received to the candidate on their registered email id after successful transaction. You are requested to check whether it is submitted successfully in the below mentioned path
Login to III portal with your login details- Exam Registration Menu- View/Edit Paper Details.

Q.30 How can I download receipt for claiming company reimbursement?
Ans: An auto generated mail is received to the candidate on their registered email id after successful transaction. If the same is not received, candidate can download the transaction receipt on III portal under the Exam Registration Menu >> View Transaction Details.

Q.31 How can I search my login details if I forgot?
Ans: In that case you are requested to drop mail to mrm@iii.org.in along with your Registration Number, Date of Birth, registered email id and mobile number.

Q.32 This FAQ has not been able to address my doubt what should I do?
Ans: You can email us your doubt ---Please check in the tab–>Contact us- >EMAIL to III or search the contacts in contact us tab.